



Office of International Services

OIS International Scholar & Employee Newsletter- March 2025

This newsletter is a channel for the JHU Office of International Services (OIS) to share timely immigration-related reminders, as well as relevant resources and updates with our International Scholar and Employee community. Visit the OIS website for more information about our services and how to connect with our office: <https://ois.jhu.edu>.

To quickly connect with a Scholar or Employee advisor, remember to use our dedicated service accounts.

J1-Advising@jhu.edu | J-1 Scholars, J-1 Professors, J-1 Short Terms Scholars

H1B-Advising@jhu.edu | H-1B, TN, O-1 and E-3 employees

Tax Information

Tuesday April 15, 2025 is the tax filing deadline for residents and nonresidents who earned U.S. income in the 2024 tax year. Below are some important resources available to assist you with understanding your tax filing obligations this year:

- **U.S. Taxation of International Students & Scholars Webinar**
 - March 25, 2025 from 4-5:30 p.m.

- Register here:
https://jh.zoom.us/webinar/register/WN_WTCcOR6WTi-MDq8XrfEquw

- **Sprintax Tax Preparation Software:** The University has partnered with Sprintax to provide an easy-to-use tax preparation software designed for nonresident students and scholars in the U.S. Visit the [JHU Sprintax Website](#) for more information about this service.

JHU Tax Office: You must contact the JHU tax office for any questions regarding residency status, income tax treaties, withholding taxes, and payments. You can visit their [website](#) for more information.

Travel Information

Planning to travel this spring or summer? Carefully review the “[Travel Information](#)” section of the OIS website and prepare the appropriate documentation before departing the U.S. When considering travel, keep in mind that changes can occur *at any time*. If you cannot afford an interruption in your research, employment or teaching due to an indefinite period abroad, you should carefully consider the need to travel outside the U.S.

- J-1 Exchange Visitors must request a travel signature at least 10 business days in advance of travel by submitting the “Travel Signature/DS-2019 Reprint Form” in iHopkins under the J-1 Scholar Services section.
- Employees in [H-1B](#), [TN](#), [O-1](#) and [E-3](#) status should review information on the OIS website specific to their status.

Upon returning from travel, scholars and employees should immediately retrieve their [electronic I-94 record](#) to confirm that the I-94 properly reflects date of admission, immigration status and duration of admission [i.e. D/S for J-1 scholars and I-797 expiration for most employees]. If you detect an error, contact OIS immediately using the service accounts mentioned above.

Events & Resources:

Spring is here! If you're looking for a fun outdoor activity, check out the [National Cherry Blossom Festival](#) in Washington D.C. from March 20-April 14.

For upcoming Johns Hopkins events and activities on campus, check out the [JHU Events](#) page!

J-1 Scholar Reminders

- **Maintaining J-1 Status:** J-1 Exchange Visitors should be aware of the requirements of [Maintaining J-1 Status](#).
- **Address Reporting:** J-1 Scholars must report their local U.S. address directly to OIS within 10 days of a change: [J-1 Scholar Address Reporting](#)
- **J-1 Program Extensions:** J-1 Scholars should consult their JHU hosting department about extending their appointment beyond the current end date. If approved, the department must initiate the DS-2019 extension request through iHopkins.
- **Incidental Activity Authorization:** Some J-1 Exchange Visitors may receive offers to engage in occasional paid activities beyond the scope of their primary J-1 program objective, such as off-campus workshops, teaching, etc. Prior authorization for such activities must be obtained per the instructions on the OIS website: [J-1 Incidental Activities](#).

Announcements

J-1 Exchange Visitor Annual Survey: The U.S. Department of State, which administers the J-1 Exchange Visitor Program, is conducting its annual survey to learn more about the health, safety and welfare of J-1 program participants. If you are a J-1 Exchange Visitor under the sponsorship of JHU, you should have received a request to complete the survey from the Department of State (email: Jvisas@state.gov). Per DOS, your responses will be

anonymous and your participation in this survey is voluntary.

Upcoming Webinars for J-1 Scholars:

- **Understanding the 212(e) Two-Year Home Residency Requirement**
 - **What:** Virtual presentation to assist individuals in understanding the [212\(e\) Two-Year Home Residency requirement](#), one of the commonly misunderstood aspects of the J Exchange Visitor Program.
 - **When:** Thursday, April 3rd at 12:15 p.m.
 - **Where:** Virtual presentation (Zoom)
 - **Register here:**
https://jh.zoom.us/webinar/register/WN_ui0jW8nVQ62I_f4HZwYzOA
- **J-1 Exchange Visitor Travel Workshop**
 - **What:** Virtual presentation to assist JHU-Sponsored J-1 Exchange Visitors in preparing for travel, including information about departure and re-entry to the U.S., visa renewal, travel documentation and other travel-related considerations.
 - **When:** Wednesday, May 7th at 12:15 p.m.
 - **Where:** Virtual presentation (Zoom)
 - **Register here:**
https://jh.zoom.us/webinar/register/WN_YDTifh1BQ6qo_kC2y3LzclA

H-1B, O-1, TN and E-3 Employee Reminders

Your H-1B, O-1, TN or E-3 status is *employer and employment* specific. Any material change in the terms of your employment must first be reviewed by OIS **before** such changes can occur.

- **Maintaining Status:** All employees should be aware of the requirements **for maintaining status by reviewing the relevant section of the [OIS website](#)**.
- **Address Reporting:** USCIS requires that you report an address change within 10 days of the move. In addition

notifying USCIS, remember to email your new address to H1B-Employment@jhu.edu .

- **Extensions of Status:** Extensions of status should be initiated with OIS by the hiring department six months prior to expiration of status.
- **H-1B Site Visits:** H-1B employees may be subject to a USCIS Administrative Site Visit. Review the detailed information on the [OIS website](#) for more information.
- **Work Location Changes:** H-1B and E-3 employees may only work for JHU at the work locations reported to OIS. Email H1B-Advising@jhu.edu if your work location has changed since you were granted H-1B or E-3 status and you have not already reported this change to OIS.

Thank you for reviewing the information included in this message and on the OIS website. If you have questions, please email J1-Advising@jhu.edu or H1B-Advising@jhu.edu.

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