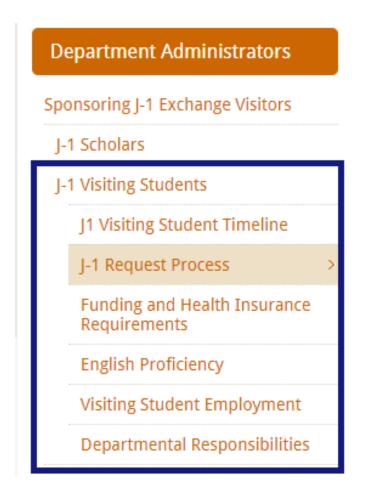
New & Improved Visiting Student J-1 eForm Groups

-Introduction by the J-1 Advising Team Office of International Services The J-1 Advising Team is pleased to announce the upcoming launch of a new Visiting Student J-1 eForm Process, improved web content, and required Training for Department Administrator. We have prepared this short presentation to give you a preview of

- Updated Visiting Student section on the website
- Training Preview
- New eForm Groups for submitting Visiting Student Requests
- Important Dates

New and Improved Visiting Student Section for Department Administrators on OIS website



New and Improved Training Modules & Competency Quiz

Department Administrators can access and complete the Visiting Student J-1 eForm Training through OIS Website and take the quiz at any time.

J-1 Visiting Student eForm Training Part I

J-1 Visiting
Student
eForm
Training

- J-1 Exchange Visitor Program Overview (Student Non-Degree)
- · Visiting student request requirements and documents
- · Process review and timeline
- Download Presentation PDF

View Module 1

J-1 Visiting Student eForm Training Part II

J-1 Visiting
Student
eForm
Training

- Navigating iHopkins Module 2
- Look up a record to initiate visiting student request Module 3
- Giving visiting student access to their eForms Module 4
- Visiting Student Initial eForm Request Module 5
- Initial Program Date Change eForm Request Module 6
- Visiting Student Extension and Amendment eForm Request <u>Module 7</u>

J-1 Visiting Student eForm Training Part III

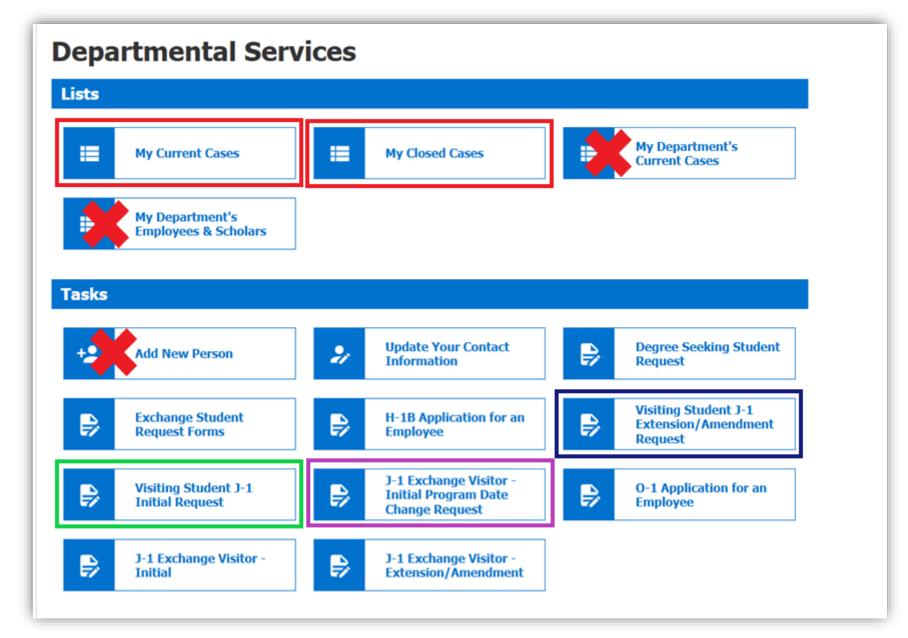
J-1 Visiting
Student
eForm
Training

- J-1 Visiting Student Competency Quiz
- · Requesting iHopkins Access
- Download Presentation PDF

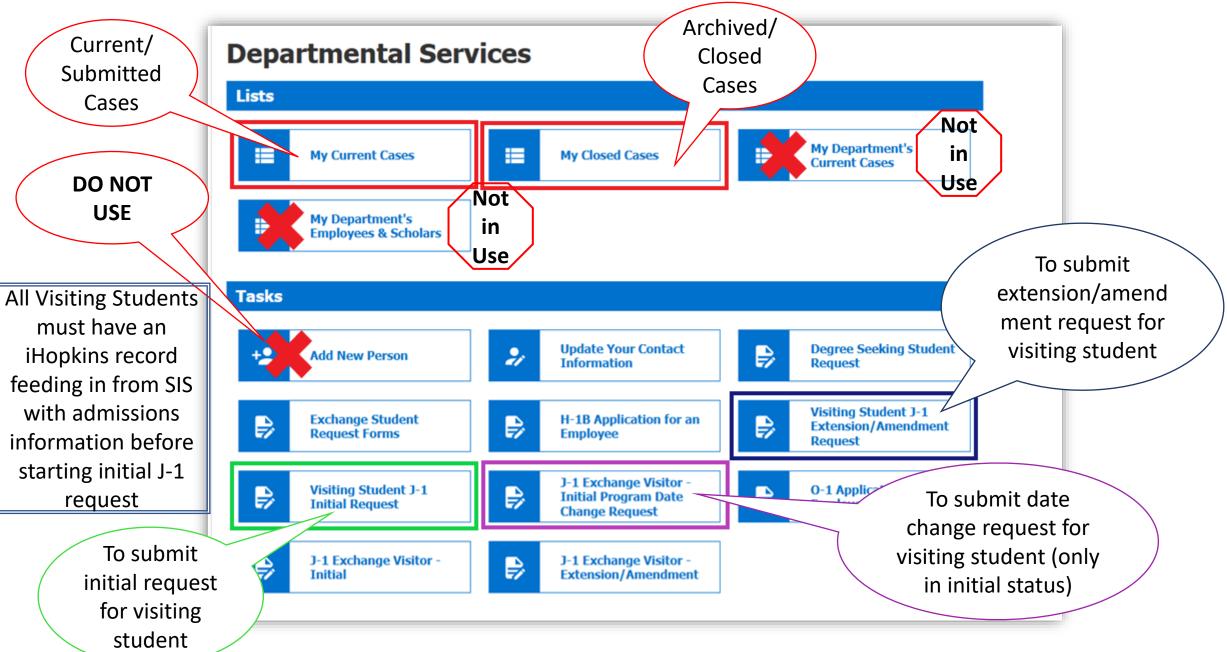
View Module 8

Three separate eForm Groups to submit the Visiting Student requests:

- Initial Group- to request initial DS-2019 for a visiting student
- Extension/Amendment
 Group- to extend/amend the
 active J-1 for a visiting
 student
- Initial Program Date changeto request initial program date change for a visiting student who is not able to arrive in time to begin their program



Departmental Dashboard Explained



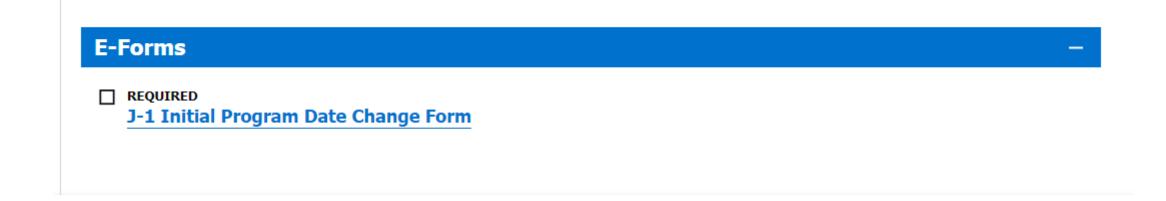
Visiting Student J-1 Initial eForm Group

- Department will have 3 required eForms and Visiting Student will have 2 required eForms to complete
- Department must wait for Visiting Student to complete J-1 Health Insurance Pledge before they can complete Departmental Agreement Form.



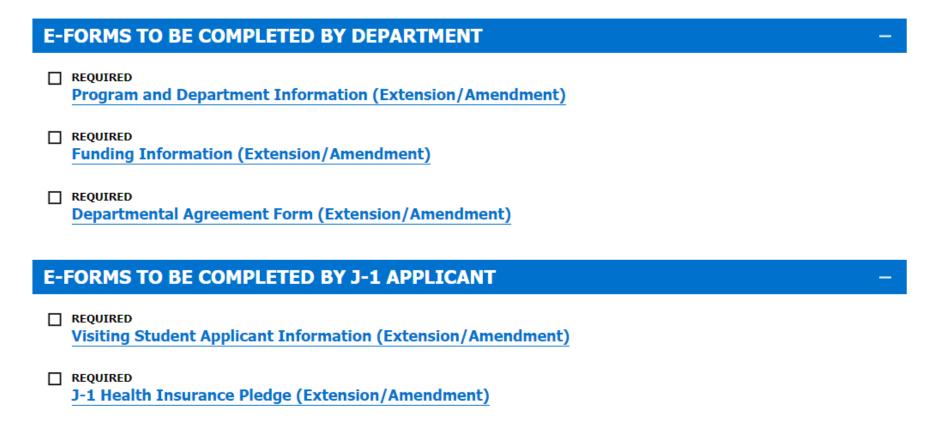
J-1 Exchange Visitor – Initial Program Date Change Request

• Department will need to submit date change request through iHopkins if the Visiting Student is not able to arrive by the start date listed on their DS-2019.



Visiting Student J-1 Extension/Amendment eForm Group

- Department will have 3 required eForms and Visiting Student will have 2 required eForms to complete
- Department must wait for Visiting Student to complete J-1 Health Insurance Pledge before they can complete Departmental Agreement Form.



Important Dates

- Department must submit all pending J-1 Visiting Student Requests by January 31, 2025
- Current J-1 Visiting Student eForms will be <u>unavailable</u> from January 31, 2025 until February 13, 2025
- Training and updated Website section will be made available on January 31, 2025
- All Department Administrators must complete new training and take competency quiz before they can begin using revised eForm groups from February 14, 2025