

**J-1 Student Transfer Out Clearance**

This form is required for a J-1 Exchange Visitor (EV) in a Non-Degree Student category requesting transfer of their SEVIS record from JHU to another J-1 Exchange Visitor Program. It is the student's responsibility to collect the information and signatures from their current department **before submitting this form through iHopkins** and requesting a transfer.

**SECTION 1:**(Must be completed by the J-1 Student)First Name:  Last Name: Current JHU Department: Start Date of the new J-1 Program: Date:  SIGNATURE OF Student: \_\_\_\_\_

Please provide this form to your current department administrator and your faculty supervisor at JHU to complete Section 2 and ask them to return the form to you.

**SECTION 2:**(Must be completed by the student's current JHU Department)

The J-1 student must maintain active J-1 status throughout the transfer process. They must hold a continuous enrollment/participation in their prescribed JHU program until a day prior to their start date with the new J-1 Program as below.

Start Date of the new J-1 Program (Provided by the Student): Department Administrator:**Please confirm the following:**Last Day of Program Participation/Enrollment at JHU:  I understand that the J-1 student is not eligible to continue their program and/or receive any funds from JHU once the J-1 record is transferred to another J-1 program.Dept. Admin. First Name:  Dept. Admin. Last Name: Date:  SIGNATURE OF Department Administrator: \_\_\_\_\_Faculty Sponsor: I confirm that the above mentioned J-1 student has informed me of their intent to transfer and agree to the last day of their participation at JHU as listed on this form.Faculty Sponsor First Name:  Faculty Sponsor Last Name: Date:  SIGNATURE OF JHU Faculty Sponsor: \_\_\_\_\_

**\*If signing electronically, signatures must be Adobe verifiable. If not, then please print the form and sign.**

**Please return this form to the J-1 EV after you have completed and signed SECTION 2 of this form.**