

**H-1B Travel Letter Request**

This completed form must be e-mailed to [H1B-Employment@jhmi.edu](mailto:H1B-Employment@jhmi.edu) no less than 10 business days before expected departure date.

Salutation Last/Family Name First/Given Name **Current Residential Address:**Street City  State  Zip Code E-mail JHED ID Job Title Department/division Travel Destination (City, Country) Reason for Travel Departure Date Return Date