

The following supporting documents must be collated into a single PDF and sent to the OIS:

TO: H1B-Employment@jhu.edu

SUBJECT LINE: **<Insert Last Name, First Name of H-1B Applicant> Supporting Documents**

Professional/Academic Documents

- Resume or C.V.
- Diplomas and transcripts for the highest, most relevant degree for the position offered. (Translation required if document not in English. Please use the [Certification By Translator Form](#))
- Credential Evaluation *REQUIRED* if the highest, most relevant degree is not from the U.S. Credential evaluation services, such as *Silvergate Evaluations* and *World Education Services* accepted by USCIS
- Licensure or additional certification if required for the position
- Visa Screen through CGFNS (<http://www.cgfns.org/services/visascreen/>) *if applicable*.

Housestaff/Residents/Clinical Fellows and Faculty with Clinical Responsibilities ONLY

MD's who will have clinical responsibilities must submit the appropriate educational exams certification, as applicable. In addition, **faculty** with clinical responsibilities must include proof of State of Maryland medical licensure. If you are unsure if this applies to you, please send an e-mail to: H1B-Employment@jhu.edu

Immigration Documents

- Copy of passport including identity page and expiration date
- Printout of most recent I-94 from <https://i94.cbp.dhs.gov/i94> (if currently in the U.S.)
- Copies of all previously issued U.S. Visa Stamps (if applicable)

IF YOU HAVE EVER HELD J-1 OR J-2 STATUS:

- Copies of all previously issued DS-2019 or IAP-66 forms
- Copies of all J-1 and/or J-2 visa stamps (if applicable)
- Copy of I-612 waiver from USCIS. This is required if previously subject to 212(e), the 2 year home residency requirement
- Copy of EAD(s) (if applicable)

AND the following documentation **depending on current status:**

J-1/J-2: See above

F-1/F-2: Copies of all previously issued I-20(s) and copies of EAD(s) (if applicable)

H-1B: Copies of all I-797 H-1B approval notices and copies of 3 most recent pay stubs

TN: Copies of all I-797 TN approval notices (if applicable) and copies of 3 most recent pay stubs

If current visa status is other than listed above, please provide photocopies of immigration documents verifying legal non immigrant status in the U.S.