Dependent Checklist

If filing for dependents to change status to H4
- Properly completed I-539 form with original signature of the spouse, or eldest dependent child if spouse is not changing status to H-4
- Check or money order made payable to U.S. Department of Homeland Security in the amount of $370.00

Copies of the following documents for EACH dependent:
- I-94 card [front and back]
- Passport ID page [showing passport is unexpired]
- Evidence of current non-immigrant status for each dependent included in the application [including, but not limited to ALL previously issued I-20 or DS-2019 forms, EAD cards]
- Proof of dependent relationship to H-1B1 applicant [marriage/birth certificate and English translation]

If filing for dependents to extend H4 status
- Properly completed I-539 form with original signature of the spouse, or eldest dependent child if spouse is not changing status to H-4
- Check or money order made payable to U.S. Department of Homeland Security in the amount of $370.00

Copies of the following documents for EACH dependent:
- I-94 card [front and back]
- Passport ID page
- Evidence of current non-immigrant status for each dependent included in the application [including, but not limited to ALL previously issued I-20 or DS-2019 forms, EAD cards]
- Proof of dependent relationship to H-1B1 applicant [marriage/birth certificate and English translation]