If you accessed eShipGlobal through iHopkins but did not complete and pay for a shipment, your e-form status shows as incomplete (*** FORM STATUS: INCOMPLETE ***), follow these instructions to complete the process.

1. Go to iHopkins: https://ihopkins.jhu.edu/. Select your log-in option carefully and follow the instructions that you were provided (including your log-in credentials) by the Office of International Services.

2. After you successfully logged in to iHopkins, open the Document Shipment Request display pane and click “eShipGlobal Shipment Request” link to open the e-form.

3. When you see a page that says Form Submitted: eShipGlobal Shipment as shown to the right, click the “Access eShipGlobal to Generate Shipping Label” link at the top, which will bring you to the eShipGlobal login page. DO NOT use “Access eShipGlobal” button at the bottom of the e-form (it is a non-working link).